

## **Berks Catholic Admissions Procedures**

## **Transfer students and families:**

A transfer is any student coming from any public, private, home or cyber-school that is not one of the nine Partner Schools of the Diocese of Allentown.

Berks Catholic High School encourages academically qualified high school students to apply for admission. Berks Catholic accepts transfer students in grades 9-12. All students are required to follow the Formal Admissions Procedure.

Please note- completion of the application/registration form does not constitute registration and acceptance. All information requested below is necessary before applications will be reviewed and an admission decision will be rendered.

## **Formal Admission Procedure**

Application requirements and guidelines can be found on our website at <a href="www.berkscatholic.org">www.berkscatholic.org</a> under the Admissions tab. They are:

the Admissions tab. They are:
UNOFFICIAL COPIES OF FOLLOWING SCHOOL RECORDS FROM SENDING SCHOOL
☐ Transcripts (unofficial)
☐ Last Report Card (most recent)
☐ Grades in progress
☐ Standardized Achievement Test Scores (most recent)
☐ Psycho-Educational Testing (if applicable)
☐ Immunization Records
☐ Attendance Records
☐ Disciplinary Records and/or Statement of Reference from school official
(i.e. principal, vice principal, or guidance counselor)
☐ A Meeting with Admissions Director and Principal may be required
Once the above has been received the Berks Catholic Admissions Committee will review all of the information and make an admission decision. You will receive notice or the final decision within a week of receiving all of the requested information. If your child is admitted to Berks Catholic HS you will need to complete the following steps:
☐ \$200 REGISTRATION FEE  Do not withdrawal from your current school until an Acceptance letter has been issued.
Schedule an appointment with Mr. Latchum the Studies Director to schedule placement testing (freshman only) or create your schedule (upper classman)  aeilnolf@berkscatholic.org per 6 0 3 4 8 4 9 10 11 1700
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## BERKS CATHOLIC HIGH SCHOOL

GOD | FAMILY | ACADEMICS | FUN